



Natural Resources Conservation Service  
Wallace F. Bennett Federal Building  
125 South State Street, Room 4402  
Salt Lake City, UT 84138-1100

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June 5, 2008

**UTAH BULLETIN NO. UT300-08-16**

**SUBJECT: LTP – MONITORING OF RESTORATION AGREEMENTS**

**Action Required By: December 31, 2008**

**Purpose:** To provide guidance for completing annual WRP inspections and list of WRP restoration agreements.

**Expiration Date:** September 30, 2009

It is NRCS' responsibility to conduct status reviews and/or perform monitoring of WRP restoration agreements, as required by Part 514 of the Conservation Programs manual.

**Status Reviews**

- Complete, as a minimum, annual status reviews until the practices are established.
- Contract modifications must be within-scope, and processed in a timely manner.
- Form LTP-013 will be completed and filed in the 6-part folder, Cover 2 (see 514.36).

**Monitoring**

Monitoring will be performed, as well. Each restoration cost-share agreement shall be reviewed on the following schedule:

When:	Review the site...
During practice installation	As often as needed to ensure success.
After practices are established	At least once a year for the life of the agreement.
After each significant weather or other potentially damaging event, including, but not limited to, flooding, forest fire, or other major storms.	After the event.

Note: More frequent monitoring may be deemed necessary, on a case-by-case basis, if the above schedule does not meet local needs.

At a minimum, the review process should consider whether:

- the installed practices are operating as planned;
- maintenance activities are adequate to keep the installed practices effective;
- the requirements of [section 514.17](#), Restoration Requirements, (attached) have been met;
- the site provides quality wildlife habitat for priority species;
- photographs have been taken and maintained in the project file; and,
- other activities need to occur to improve the site for wildlife habitat.

ASTC-FOs shall ensure that the DCs, with assistance from technical and programs staff, are performing the annual status reviews and monitoring. A copy of the Status Review LTP-013, or annual monitoring report, as appropriate, shall be provided to Karen Fullen, State Biologist.

**Contact:** Lisa Coverdale, Assistant State Conservationist-Programs at 801-524-4565  
Karen Fullen, State Biologist at 801-524-4566.

SYLVIA A. GILLEN  
State Conservationist

Attachment

Distribution: ASTC-FOs, DCs, SRC, APSs, Karen Fullen